

Example of Estimated Budget

Expenses for field work

	Item	Unit	Quantity	Days	Rate	Total (USD)
1	Flight from capital-district (for participants not based at programme location)	pers	2	2	100	200
2	Vehicle from airport to programme site	pers	1	2	60	120
3	Daily Subsistence Allowance (DSA) for Participants (approx. 8 x 2 person teams)	pers	16	18	15	4,320
4	Food (light snacks Tea Coffee /Lunch)	pers	18	18	3	972
5	Vehicle for field visit	pcs	3	6	50	900
6	Training venue (depending on facilities of host agency)	day	1	6	50	300
7	Training stationery and printing					100
8	Power point projector (rental) (if not owned by host agency)	day	1	6	30	180
	Total					7,092
	Contingency (10%)					709
	Total					7,801